



ORIGINAL

**MINISTRY OF HEALTH, NUTRITION
& INDIGENOUS MEDICINE**

General Hospital (Teaching), Peradeniya.

Bidding Document

Volume 1 and Volume 2

(Section I, II, III, IV, V, VI, VII & VIII)

Procurement of Service

National Competitive Bidding

Replacement of ATS for Generator

Contract No: THP/AD/28/2021

General Hospital (Teaching),

Peradeniya.

Contents

(This Volume)

- **Invitation For Bids**
- **Section I – Instructions to Bidder (ITB)**
- **Section II – Evaluation and Qualification Criteria**
- **Section II – Bidding Data Sheet (BDS)**
- **Section IV – Bidding Forms**
- **Section V – Schedule of Requirements**
- **Section VI – Conditions of Contract**
- **Section VII – Contract Data**
- **Section VIII – Table of Forms**
- **Document Check List**

**MINISTRY OF HEALTH, NUTRITION AND INDIGENOUS
MEDICINE**

General Hospital (Teaching), Peradeniya.

INVITATION FOR BIDS

Replacement of ATS for Generator - General Hospital (Teaching), Peradeniya.

1. The Chairman Procurement Committee invites sealed bids from eligible bidders for Replacement of ATS for Generator-General Hospital (Teaching), Peradeniya.
2. Bidding will be conducted through National Competitive Bidding (NCB) method.
3. To be eligible for contract award, the successful bidder shall not have been blacklisted,
4. Interested eligible bidders may obtain further information from Director, General Hospital (Teaching), Peradeniya on working days between 9:00 am. and 3:00 pm.
5. A Complete set of bidding documents in English language may be purchased by interested bidders from the Accounts Office of the General Hospital (Teaching), Peradeniya on working days between 09:00 am. And 03:00 pm. from 15.06.2023 up to 05.07.2023 on submission of a written request to the address below, Certified Copy of the Business Registration and upon payment of a non-refundable fee of Rs. 2,500.00.
5. Bid shall be valid 119days of period and the Contract period 60 Days from the actual date of commencement.
6. Bids must be delivered to the address below at or before 10.30am on 06.07.2023. All bids must accompany a bid security issued by a Commercial Bank / Insurance Agencies operated in Sri Lanka approved by the Central Bank from time to time and Refundable Cash Deposit, Rs.**100,000.00** for the validity period of 119 days. Late bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below immediately after the time mentioned above.
7. The address refer to above is:

**Chairman,
Procurement Committee,
General Hospital (Teaching),
Peradeniya.**

Contact: 0812388015
Fax: 0812388371

SECTION I

Instructions to Bidder (ITB)

Bidding Data Sheet (BDS)

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

<i>ITB Clause Reference</i>	A. General
<i>ITB 1.1</i>	The Purchaser is: General Hospital (Teaching), Peradeniya.
<i>ITB 1.1</i>	The name and identification number of the Contract are Procurement of Replacement of ATS for Generator THP/AD/28/2021
<i>ITB 2.1</i>	The source of funding is: GOSL
<i>ITB 4.1</i>	a. If the estimate cost for the procurement exceeds the Rs. 5 million the bidder shall register at the Registrar of Public Contract Sri Lanka at the time of submission of bids (PCA 3)
	B. Contents of Bidding Documents
<i>ITB 7.1</i>	For <u>Clarification of bid purposes</u> only, the Purchaser's address is: Attention: Director Address: General Hospital (Teaching), Peradeniya Telephone: 081-2388001 Facsimile number: 081-2388371
	C. Preparation of Bids
<i>ITB 11.1 (e)</i>	The Bidder shall submit the following documents with the bid. Failure to submit one or more of the following documents, bids will be treated as non-responsive : 1. Bid Submission Form (Including all related Cost, i.e. Post warranty service charges, civil construction work, etc.) 2. Bid Security

	<p>3. Power of Attorney to the signatory</p> <p>4. Price Schedule – Goods</p> <p>5. Manufacture’s Authorization Letter</p> <p>6. Bidder’s response to Technical Specification</p> <p>7. Detailed Pro-forma Invoice</p> <p>8. Post qualification data</p> <p>9. Copy of Business Registration Certificate</p> <p>10. Certificate of Registration as an agent on behalf of the tender (PCA 3 form)</p>
ITB 15.1	<p>a. The bidder shall quote all prices of goods & services in Sri Lankan Rupees.</p> <p>b. If the Insurance is required Bidder shall submit separate Insurance coverage from port of dis embarkation to the handing over & commissioning including inland transportation, storage...etc.</p>
ITB 18.1 (b)	Warranty required as per given in specification sheet
ITB 19.1	The bid shall be valid until. 119 days
ITB 20.1	<p>Bid shall include a Bid Security issued by</p> <ol style="list-style-type: none"> 1. Bank operating in Sri Lanka; 2. A Bank operating in another country but the guarantee "confirmed" by a bank operating in Sri Lanka; 3. Construction Guarantee Fund; 4. Insurance Agencies.
ITB 20.2	<p>The amount of the Bid Security shall be Rs. 100,000.00</p> <p>The validity period of the bid security shall be until 119 Days</p>
	D. Submission and Opening of Bids
	<p>The inner and outer envelopes shall bear the following identification marks:</p> <p>Procurement of Replacement of ATS for Generator</p>

ITB 22.2 (c)	<p>THP/AD/28/2021</p> <p>Closing at 10.30 AM on 06/07/2023</p>
	<p>For bid submission purposes, the Purchaser's address is:</p> <p>Attention: Chairman, Regional Procurement Committee.</p> <p>Address: General Hospital (Teaching), Peradeniya.</p> <p style="text-align: center;">OR</p> <p>Bids may be deposited in the Tender Box available at the office of</p> <p style="text-align: center;">The Accountant,</p> <p style="text-align: center;">General Hospital (Teaching),</p> <p style="text-align: center;">Peradeniya</p> <p>The deadline for the submission of bids is:</p> <p>Date: 06/07/2023 Time: 10.30 AM</p>
ITB 26.1	<p>The bid opening shall take place at:</p> <p>Address:</p> <p>Office of Director Office</p> <p style="text-align: center;">General Hospital (Teaching),</p> <p style="text-align: center;">Peradeniya.</p> <p>Date: 06/07/2023 Time: 10.30 AM</p>
	<p>E. Evaluation and Comparison of Bids</p>
ITB 35.3 d	<p>Delivery schedule</p> <p>The goods covered under this invitation are required to be delivered within an acceptable range of weeks specified in the Schedule of Requirement. No credit will be given to earlier deliveries and offering delivery beyond this range will be treated as non-responsive. Within this acceptable range, an adjustment per week, 0.5% of Bid value, will be added to the bid price for evaluation of bids offering deliveries later than the earliest delivery period specified in the Schedule of Requirements.</p>
ITB 35.4¹	<p>Evaluation Criteria</p> <p>The following factors and methodology will be used for evaluation:</p>

	<ul style="list-style-type: none"> a. Completeness of the Bidding Document b. Responsiveness of the bid as per ITB 11.1 E c. Technical Specification compliance. d. Bid Price (ITB 14) e. Past performance of the Product f. Post qualification g. Delivery schedule h. Proof of site inspection
ITB 37.2	<p>Post qualification Requirements</p> <p>After determining the lowest-evaluated bid in accordance with ITB Sub-Clause 36.1, the Purchaser shall carry out the post qualification of the Bidder in accordance with ITB Clause 37, using only the requirements specified.</p>

	F. Other Requirements
ITB 42.2	<ul style="list-style-type: none"> a. If the contract value exceeds the Rs.5 million, the bidder shall register the contract at the Registrar of public contracts Sri Lanka and submit the registered contract within 7 days of the receipt of an award. b. The Bidder shall submit a plan of the installation room, certified by the hospital Director, if applicable c. The bidder shall submit a written consent that the conditions of Service & Maintenance agreement shall not be changed and shall not request to change, after the pre agreed price of 05 years, if the agreement should be extended beyond the original 05 years period d. COMPULSORY: While proceeding on the repair job it is required to have a backup generator with your own.

Section IV

Bidding Forms

Table of Forms

Bid Submission Form

Price Schedule

Bid Guarantee

Manufacturer's Authorization

Bid Submission Form

[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: *[insert date (as day, month and year) of Bid Submission]*

No.: *[insert number of bidding process]*

THP/AD/28/2021

To: **Director, General Hospital (Teaching), Peradeniya**

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda No.: *[insert the number and issuing date of each Addenda]*;
- (b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services
- (c) The total price of our Bid without VAT, including any discounts offered is: *[insert the total bid price in words and figures]*;
- (d) The total price of our Bid including VAT, and any discounts offered is: *[insert the total bid price in words and figures]*;
- (e) Our bid shall be valid for the period of time specified in ITB Sub-Clause 18.1, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 23.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (f) If our bid is accepted, we commit to obtain a performance security in accordance with ITB Clause 43 and CC Clause 17 for the due performance of the Contract;
- (g) We have no conflict of interest in accordance with ITB Sub-Clause 4.3;
- (h) Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared blacklisted by the National Procurement Agency;

(k) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.

(l) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed: *[insert signature of person whose name and capacity are shown]*

In the capacity of *[insert legal capacity of person signing the Bid Submission Form]*

Name: *[insert complete name of person signing the Bid Submission Form]*

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Price Schedule

1. The retention from each payment Shall be 10% of the work done, as per The Interim Certificate. The Limit of maximum amount of retention is 5% of Initial Contract Price

The offer shall comply with the attached technical specifications and conditions therein.

No.	Description of Items	Rate	Amount
01.	Motor Unit(1600 A)		
02.	Control Unit		
03.	Set of Timer Unit		
04.	Other required accessories		
05.	Rent of Generator		
06.	Fixing and Testing Charges		
Full Amount			

Bid Guarantee

[This Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- *[Insert issuing agency's name and address of issuing branch or office]* -----

Beneficiary: Director, General Hospital (Teaching), Peradeniya.

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that ----- *[insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners]* (hereinafter called "the Bidder") has submitted to you its bid dated ----- *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the supply of *[insert name of Supplier]* under Invitation for Bids No. ----- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we ----- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[insert amount in figures]* ----- *(insert amount in words)* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) Has withdrawn its Bid during the period of bid validity specified; or
- (b) Does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to ----- *(insert date)*

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date. _____

[Signature(s) of authorized representative(s)]

Manufacturer's Authorization

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the BDS.]

Date: *[insert date (as day, month and year) of Bid Submission]*

No.: *[insert number of bidding process]*

THP/AD/28/2021

To: *[insert complete name of Purchaser]*

Director, General Hospital (Teaching) Peradeniya

WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* who is currently our sole agent in Sri Lanka to submit a bid the purpose of which is to provide the following Goods, manufactured by us *[insert name and or brief description of the goods]* and to subsequently negotiate and sign the Contract.

In the event that the sole agency is changed to a different company we will ensure that all contractual obligations entered into between the Purchaser and the Bidder (sole agent) including warranty and post warranty maintenance (if required by the Purchaser), provision of spare parts etc. within the contract period will be fulfilled by the new agent.

We also confirm that spare parts, accessories and consumables will be freely available for the model/models offered for a period of at least 10 years after the warranty period.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of*

Signing]

Document Check List

(This document must be returned with the bid.)

Bids shall be accompanied by following documents duly filled and signed by bidders as per the given order.

Please tick the appropriate cage, if enclosed, and give the relevant page number in

Your bid document.

No.	Document	Enclosed	No.
1	Bid Submission Form (Including all related Cost, i.e. Post warranty service charges, civil construction work, etc.)		
2	Bid Security		
3	Power of Attorney to the signatory		
4	Price Schedule – Goods		
5	Delivery Schedule - Goods		
6	Duly filled and certified site inspection form		
7	Price Schedule –Maintenance (if applicable)		
8	Cost of major replacement components, mandatory spare parts, consumables, accessories etc. Valid for 3 yrs. From the expiry of warranty		
9	Manufacturer's Authorization letter		
10	Bidder's response to technical specifications		

11	Detailed Pro forma invoice		
12	Relevant catalogues, technical literature, product data sheets etc.		
13	Post Qualification data		
	a) Financial Reports		
	b) Work shop & of Test equipment details		
	c) Technical staff details		
	d)		
14			
15	Copy of Business Registration Certificate		
16	Certificate of Registration as an agent of behalf of the tender (PCA 3 form)		
17	Insurance Certificate from port of disembarkation to handing over (if required in BDS)		
18	Warranty Certificate of Manufacture		
19	Declaration from the Manufacture that the goods supplied under this procurement will be brand new		
20	A plan of the installation room, certified by the hospital Director, if applicable.		
21	A written consent that that the conditions of Services & Maintenance agreement shall not be changed and shall not request to change, after the pre agreed price of 05 years, if the agreement should be extended beyond the original 05 years period.		

.....
Bidder's Name, Signature, Date & Company seal

Technical Specification for Supply, Commission of 1000 kVA - 1600 A - 3 Phase Automatic Transfer Switch

<i>Description</i>	<i>Required Specifications</i>	<i>Offered</i>	<i>Whether Comply or Not If Not Give Reasons</i>
Make	<i>Please Mention</i>		
Model	<i>Please Mention</i>		
Country of Manufacturing	<i>Please Mention</i>		
Rated Power	<i>3 Phase - 1000 kVA</i>		
Amp Rating	<i>1600 A</i>		
Voltage	<i>400 V in 3 Phase - 230 V in Single Phase</i>		
Frequency	<i>50 / 60 Hz</i>		
No. of Poles	<i>3P + N (4 Poles)</i>		
User Operating	<i>Automatic and Manual</i>		
Mounting Type	<i>In Panel Board</i>		
Operating Cycle	<i>5000 min</i>		
Selection Mode	<i>Auto / Manual</i>		
Position Order	<i>I - OFF - II</i>		
Functionality	<i>On Load and Off Load</i>		
Manual Emergency Operation	<i>Available</i>		
Automatic Transfer Switch with Inbuilt Microprocessor - Based AMF Controller	<i>Available</i>		
Under / Over Voltage, Under / Over Frequency, Overload Tripping Logic	<i>Available</i>		
Automatic START / STOP Operation of Main Supply Failure	<i>Available</i>		
Inbuilt Control Switch for Selecting AUTO / MANUL Mode	<i>Available</i>		
3 Position Isolation Lock for Source I - OFF - Source II	<i>Available</i>		

Real Time Monitoring on Display	<i>Available</i>		
Dimensions (mm)	<i>Please Mention</i>		
Weight (kg)	<i>Please Mention</i>		
Class	<i>Please Mention</i>		
Installation and Commissioning	<i>Within 4 weeks from Receipt of Purchase Ordre</i>		
Warranty	<i>03 Year Manufacture's Copprehendive Warranty from the date of Officially handover</i>		
Delivery	<i>Within 4 weeks from the Date of Purchases OrderReceipt of Purchase Ordre</i>		
Letter of Local Agency or Dealership	<i>Please Attach a Copy</i>		
Commissioning Charge (withine 03 year Warranty)	<i>Please Mention</i>		
Total Cost (without VAT) - Rs.	<i>Please Mention</i>		

Note:

- All offers must comply with given specification or have a higher configuration
- It is mandatory that the supplier fills the compliance sheet with correct information
- All Offers must comply with given specification or closer to above specification or have a higher configuration
- Manufacture's Technical Details Should be attached with the offer
- Certificate of Local agency or Dealership should be attached with the offer
- Approval for payment will be give upon completing the supply. Installation and Commission the System Successfully

SITE VISIT CONFIRMATION FORM
Replacement of ATS for Generator - General Hospital (Teaching), Peradeniya

Name of the Tender:

Date and Time of Site Visit:

Name & Signature of the Bidder (OR authorized officer with designation):

I do hereby certify that an authorized officer of the above bidder has inspected the site for the above purpose today.

Signature of Authorized Officer of Engineering Division (with official Stamp): _____

Date: _____



Copy

**MINISTRY OF HEALTH, NUTRITION
& INDIGENOUS MEDICINE**

General Hospital (Teaching), Peradeniya.

Bidding Document

Volume 1 and Volume 2

(Section I, II, III, IV, V, VI, VII & VIII)

Procurement of Service

National Competitive Bidding

Replacement of ATS for Generator

Contract No: THP/AD/28/2021

General Hospital (Teaching),

Peradeniya.

Contents

(This Volume)

- **Invitation For Bids**
- **Section I – Instructions to Bidder (ITB)**
- **Section II – Evaluation and Qualification Criteria**
- **Section II – Bidding Data Sheet (BDS)**
- **Section IV – Bidding Forms**
- **Section V – Schedule of Requirements**
- **Section VI – Conditions of Contract**
- **Section VII – Contract Data**
- **Section VIII – Table of Forms**
- **Document Check List**

**MINISTRY OF HEALTH, NUTRITION AND INDIGENOUS
MEDICINE**

General Hospital (Teaching), Peradeniya.

INVITATION FOR BIDS

Replacement of ATS for Generator - General Hospital (Teaching), Peradeniya.

8. The Chairman Procurement Committee invites sealed bids from eligible bidders for Replacement of ATS for Generator-General Hospital (Teaching), Peradeniya.
9. Bidding will be conducted through National Competitive Bidding (NCB) method.
10. To be eligible for contract award, the successful bidder shall not have been blacklisted,
11. Interested eligible bidders may obtain further information from Director, General Hospital (Teaching), Peradeniya on working days between 9:00 am. and 3:00 pm.
5. A Complete set of bidding documents in English language may be purchased by interested bidders from the Accounts Office of the General Hospital (Teaching), Peradeniya on working days between 09:00 am. And 03:00 pm. from 15.06.2023 up to 05.07.2023 on submission of a written request to the address below, Certified Copy of the Business Registration and upon payment of a non-refundable fee of Rs. 2,500.00.
12. Bid shall be valid 119days of period and the Contract period 60 Days from the actual date of commencement.
13. Bids must be delivered to the address below at or before 10.30am on 06.07.2023. All bids must accompany a bid security issued by a Commercial Bank / Insurance Agencies operated in Sri Lanka approved by the Central Bank from time to time and Refundable Cash Deposit, Rs.**100,000.00** for the validity period of 119 days. Late bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below immediately after the time mentioned above.
14. The address refer to above is:

**Chairman,
Procurement Committee,
General Hospital (Teaching),
Peradeniya.**

Contact: 0812388015

Fax: 0812388371

SECTION I

Instructions to Bidder (ITB)

Bidding Data Sheet (BDS)

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

ITB Clause Reference	A. General
ITB 1.1	The Purchaser is: General Hospital (Teaching), Peradeniya.
ITB 1.1	The name and identification number of the Contract are Procurement of Replacement of ATS for Generator THP/AD/28/2021
ITB 2.1	The source of funding is: GOSL
ITB 4.1	b. If the estimate cost for the procurement exceeds the Rs. 5 million the bidder shall register at the Registrar of Public Contract Sri Lanka at the time of submission of bids (PCA 3)
	B. Contents of Bidding Documents
ITB 7.1	For Clarification of bid purposes only, the Purchaser's address is: Attention: Director Address: General Hospital (Teaching), Peradeniya Telephone: 081-2388001 Facsimile number: 081-2388371
	C. Preparation of Bids
ITB 11.1 (e)	The Bidder shall submit the following documents with the bid. Failure to submit one or more of the following documents, bids will be treated as non-responsive : 1. Bid Submission Form (Including all related Cost, i.e. Post warranty service charges, civil construction work, etc.) 2. Bid Security

	<p>3. Power of Attorney to the signatory</p> <p>4. Price Schedule – Goods</p> <p>5. Manufacture’s Authorization Letter</p> <p>6. Bidder’s response to Technical Specification</p> <p>7. Detailed Pro-forma Invoice</p> <p>8. Post qualification data</p> <p>9. Copy of Business Registration Certificate</p> <p>10. Certificate of Registration as an agent on behalf of the tender (PCA 3 form)</p>
ITB 15.1	<p>c. The bidder shall quote all prices of goods & services in Sri Lankan Rupees.</p> <p>d. If the Insurance is required Bidder shall submit separate Insurance coverage from port of disembarkation to the handing over & commissioning including inland transportation, storage...etc.</p>
ITB 18.1 (b)	Warranty required as per given in specification sheet
ITB 19.1	The bid shall be valid until. 119 days
ITB 20.1	<p>Bid shall include a Bid Security issued by</p> <p>5. Bank operating in Sri Lanka;</p> <p>6. A Bank operating in another country but the guarantee "confirmed" by a bank operating in Sri Lanka;</p> <p>7. Construction Guarantee Fund;</p> <p>8. Insurance Agencies.</p>
ITB 20.2	<p>The amount of the Bid Security shall be Rs. 100,000.00</p> <p>The validity period of the bid security shall be until 119 Days</p>
	D. Submission and Opening of Bids
	<p>The inner and outer envelopes shall bear the following identification marks:</p> <p>Procurement of Replacement of ATS for Generator</p>

ITB 22.2 (c)	THP/AD/28/2021 Closing at 10.30 AM on 06/07/2023
	<p>For bid submission purposes, the Purchaser's address is: Attention: Chairman, Regional Procurement Committee. Address: General Hospital (Teaching), Peradeniya.</p> <p style="text-align: center;">OR</p> <p>Bids may be deposited in the Tender Box available at the office of The Accountant, General Hospital (Teaching), Peradeniya</p> <p>The deadline for the submission of bids is: Date: 06/07/2023 Time: 10.30 AM</p>
ITB 26.1	<p>The bid opening shall take place at: Address: Office of Director Office General Hospital (Teaching), Peradeniya.</p> <p>Date: 06/07/2023 Time: 10.30 AM</p>
	E. Evaluation and Comparison of Bids
ITB 35.3 d	<p>Delivery schedule</p> <p>The goods covered under this invitation are required to be delivered within an acceptable range of weeks specified in the Schedule of Requirement. No credit will be given to earlier deliveries and offering delivery beyond this range will be treated as non-responsive. Within this acceptable range, an adjustment per week, 0.5% of Bid value, will be added to the bid price for evaluation of bids offering deliveries later than the earliest delivery period specified in the Schedule of Requirements.</p>
ITB 35.4¹	Evaluation Criteria

	<p>The following factors and methodology will be used for evaluation:</p> <ul style="list-style-type: none"> i. Completeness of the Bidding Document j. Responsiveness of the bid as per ITB 11.1 E k. Technical Specification compliance. l. Bid Price (ITB 14) m. Past performance of the Product n. Post qualification o. Delivery schedule p. Proof of site inspection
ITB 37.2	<p>Post qualification Requirements</p> <p>After determining the lowest-evaluated bid in accordance with ITB Sub-Clause 36.1, the Purchaser shall carry out the post qualification of the Bidder in accordance with ITB Clause 37, using only the requirements specified.</p>

	F. Other Requirements
ITB 42.2	<ul style="list-style-type: none"> e. If the contract value exceeds the Rs.5 million, the bidder shall register the contract at the Registrar of public contracts Sri Lanka and submit the registered contract within 7 days of the receipt of an award. f. The Bidder shall submit a plan of the installation room, certified by the hospital Director, if applicable g. The bidder shall submit a written consent that the conditions of Service & Maintenance agreement shall not be changed and shall not request to change, after the pre agreed price of 05 years, if the agreement should be extended beyond the original 05 years period h. COMPULSORY: While proceeding on the repair job it is required to have a backup generator with your own.

Section IV

Bidding Forms

Table of Forms

Bid Submission Form

Price Schedule

Bid Guarantee

Manufacturer's Authorization

Bid Submission Form

[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: *[insert date (as day, month and year) of Bid Submission]*

No.: *[insert number of bidding process]*

THP/AD/28/2021

To: **Director, General Hospital (Teaching), Peradeniya**

We, the undersigned, declare that:

- (i) We have examined and have no reservations to the Bidding Documents, including Addenda No.: *[insert the number and issuing date of each Addenda]*;
- (j) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services
- (k) The total price of our Bid without VAT, including any discounts offered is: *[insert the total bid price in words and figures]*;
- (l) The total price of our Bid including VAT, and any discounts offered is: *[insert the total bid price in words and figures]*;
- (m) Our bid shall be valid for the period of time specified in ITB Sub-Clause 18.1, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 23.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (n) If our bid is accepted, we commit to obtain a performance security in accordance with ITB Clause 43 and CC Clause 17 for the due performance of the Contract;
- (o) We have no conflict of interest in accordance with ITB Sub-Clause 4.3;
- (p) Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared blacklisted by the National Procurement Agency;

(k) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.

(l) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed: *[insert signature of person whose name and capacity are shown]*

In the capacity of *[insert legal capacity of person signing the Bid Submission Form]*

Name: *[insert complete name of person signing the Bid Submission Form]*

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Price Schedule

1. The retention from each payment Shall be 10% of the work done, as per The Interim Certificate. The Limit of maximum amount of retention is 5% of Initial Contract Price

The offer shall comply with the attached technical specifications and conditions therein.

No.	Description of Items	Rate	Amount
01.	Motor Unit(1600 A)		
02.	Control Unit		
03.	Set of Timer Unit		
04.	Other required accessories		
05.	Rent of Generator		
06.	Fixing and Testing Charges		
Full Amount			

Bid Guarantee

[This Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- *[Insert issuing agency's name and address of issuing branch or office]* -----

Beneficiary: Director, General Hospital (Teaching), Peradeniya.

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that ----- *[insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners]* (hereinafter called "the Bidder") has submitted to you its bid dated ----- *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the supply of *[insert name of Supplier]* under Invitation for Bids No. ----- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we ----- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[insert amount in figures]* ----- *(insert amount in words)* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) Has withdrawn its Bid during the period of bid validity specified; or
- (b) Does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to ----- *(insert date)*

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date. _____

[Signature(s) of authorized representative(s)]

Manufacturer's Authorization

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the BDS.]

Date: *[insert date (as day, month and year) of Bid Submission]*

No.: *[insert number of bidding process]*

THP/AD/28/2021

To: *[insert complete name of Purchaser]*

Director, General Hospital (Teaching) Peradeniya

WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* who is currently our sole agent in Sri Lanka to submit a bid the purpose of which is to provide the following Goods, manufactured by us *[insert name and or brief description of the goods]* and to subsequently negotiate and sign the Contract.

In the event that the sole agency is changed to a different company we will ensure that all contractual obligations entered into between the Purchaser and the Bidder (sole agent) including warranty and post warranty maintenance (if required by the Purchaser), provision of spare parts etc. within the contract period will be fulfilled by the new agent.

We also confirm that spare parts, accessories and consumables will be freely available for the model/models offered for a period of at least 10 years after the warranty period.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of*

Signing]

Document Check List

(This document must be returned with the bid.)

Bids shall be accompanied by following documents duly filled and signed by bidders as per the given order.

Please tick the appropriate cage, if enclosed, and give the relevant page number in

Your bid document.

No.	Document	Enclosed	No.
1	Bid Submission Form (Including all related Cost, i.e. Post warranty service charges, civil construction work, etc.)		
2	Bid Security		
3	Power of Attorney to the signatory		
4	Price Schedule – Goods		
5	Delivery Schedule - Goods		
6	Duly filled and certified site inspection form		
7	Price Schedule –Maintenance (if applicable)		
8	Cost of major replacement components, mandatory spare parts, consumables, accessories etc. Valid for 3 yrs. From the expiry of warranty		
9	Manufacturer's Authorization letter		
10	Bidder's response to technical specifications		

11	Detailed Pro forma invoice		
12	Relevant catalogues, technical literature, product data sheets etc.		
13	Post Qualification data		
	e) Financial Reports		
	f) Work shop & of Test equipment details		
	g) Technical staff details		
	h)		
14			
15	Copy of Business Registration Certificate		
16	Certificate of Registration as an agent of behalf of the tender (PCA 3 form)		
17	Insurance Certificate from port of disembarkation to handing over (if required in BDS)		
18	Warranty Certificate of Manufacture		
19	Declaration from the Manufacture that the goods supplied under this procurement will be brand new		
20	A plan of the installation room, certified by the hospital Director, if applicable.		
21	A written consent that that the conditions of Services & Maintenance agreement shall not be changed and shall not request to change, after the pre agreed price of 05 years, if the agreement should be extended beyond the original 05 years period.		

.....

Bidder's Name, Signature, Date & Company seal

Technical Specification for Supply, Commission of 1000 kVA - 1600 A - 3 Phase Automatic Transfer Switch

<i>Description</i>	<i>Required Specifications</i>	<i>Offered</i>	<i>Whether Comply or Not If Not Give Reasons</i>
Make	<i>Please Mention</i>		
Model	<i>Please Mention</i>		
Country of Manufacturing	<i>Please Mention</i>		
Rated Power	<i>3 Phase - 1000 kVA</i>		
Amp Rating	<i>1600 A</i>		
Voltage	<i>400 V in 3 Phase - 230 V in Single Phase</i>		
Frequency	<i>50 / 60 Hz</i>		
No. of Poles	<i>3P + N (4 Poles)</i>		
User Operating	<i>Automatic and Manual</i>		
Mounting Type	<i>In Panel Board</i>		
Operating Cycle	<i>5000 min</i>		
Selection Mode	<i>Auto / Manual</i>		
Position Order	<i>I - OFF - II</i>		
Functionality	<i>On Load and Off Load</i>		
Manual Emergency Operation	<i>Available</i>		
Automatic Transfer Switch with Inbuilt Microprocessor - Based AMF Controller	<i>Available</i>		
Under / Over Voltage, Under / Over Frequency, Overload Tripping Logic	<i>Available</i>		
Automatic START / STOP Operation of Main Supply Failure	<i>Available</i>		
Inbuilt Control Switch for Selecting AUTO / MANUL Mode	<i>Available</i>		
3 Position Isolation Lock for Source I - OFF - Source II	<i>Available</i>		

Real Time Monitoring on Display	<i>Available</i>		
Dimensions (mm)	<i>Please Mention</i>		
Weight (kg)	<i>Please Mention</i>		
Class	<i>Please Mention</i>		
Installation and Commissioning	<i>Within 4 weeks from Receipt of Purchase Ordre</i>		
Warranty	<i>03 Year Manufacture's Copprehendive Warrantly from the date of Officially handover</i>		
Delivery	<i>Within 4 weeks from the Date of Purchases OrderReceipt of Purchase Ordre</i>		
Letter of Local Agency or Dealership	<i>Please Attach a Copy</i>		
Commissioning Charge (withine 03 year Warranty)	<i>Please Mention</i>		
Total Cost (without VAT) - Rs.	<i>Please Mention</i>		

Note:

- All offers must comply with given specification or have a higher configuration
- It is mandatory that the supplier fills the compliance sheet with correct information
- All Offers must comply with given specification or closer to above specification or have a higher configuration
- Manufacture's Technical Details Should be attached with the offer
- Certificate of Local agency or Dealership should be attached with the offer
- Approval for payment will be give upon completing the supply. Installation and Commission the System Successfully

SITE VISIT CONFIRMATION FORM
Replacement of ATS for Generator - General Hospital (Teaching), Peradeniya

Name of the Tender:

Date and Time of Site Visit:

Name & Signature of the Bidder (OR authorized officer with designation):

I do hereby certify that an authorized officer of the above bidder has inspected the site for the above purpose today.

Signature of Authorized Officer of Engineering Division (with official Stamp): _____

Date: _____